

ARMOREL SCHOOL DISTRICT
P.O. Box 99
Armored, Ar. 72310
District Phone: (870) 763-6639
District Fax: (870) 763-0028

APPLICATION FOR CLASSIFIED POSITIONS

It is our policy to comply with all applicable state and federal laws prohibiting discrimination in employment based on race, age, color, sex, religion, national origin, disability or other protected classification. The Armored School District requires a criminal background check of all new employees. Refusal to consent to a criminal background check will remove an applicant from consideration of employment.

For what position (s) are you applying? _____

PERSONAL DATA

Last Name	First	Middle	
Address	City	State	Zip Code
Home Phone	Cell Phone		

Are you 18 years of age? _____ Yes _____ No
 Are you authorized to work in the U.S. on an unrestricted basis? _____ Yes _____ No
 Are you able to perform the essential functions of this job? _____ Yes _____ No
 Are you willing to work the required work schedule? _____ Yes _____ No
 Have you ever been convicted of a felony? _____ Yes _____ No

EDUCATION/TRAINING

List the school and/or training institutions and seminars you have attended

High School:

Name of High School	Location	Yrs Attended	Diploma/Degree
Name of College/Univ.	Location	Yrs. Attended	Diploma/Degree

Other Training/Education:

WORK EXPERIENCE

<hr/> <p>Firm or Agency</p>	<hr/> <p>Firm or Agency</p>
<hr/> <p>Address</p>	<hr/> <p>Address</p>
<hr/> <p>Position</p>	<hr/> <p>Position</p>
<hr/> <p>Reason for leaving</p>	<hr/> <p>Reason for leaving</p>

Reference: Please list at least three people who have knowledge of your abilities, training, job performance, and dependability, etc.

<hr/> <p>Name</p>	<hr/> <p>Name</p>
<hr/> <p>Address</p>	<hr/> <p>Address</p>
<hr/> <p>Phone number</p>	<hr/> <p>Phone number</p>

Name

Name

Address

Address

Phone number

Phone number

Please state briefly why you want to work for the Armorel School District, and why you are interested in the particular job for which you are applying.

The facts set forth in my application for employment shall be considered true and complete. I understand that, if employed, false statements on this application shall be considered sufficient cause for dismissal.

I waive the right to view or examine any personal or employment reference forms that are completed and returned to the District by the persons whom I list as references on these applications.

Applicant Signature

Date

§2-3-302 Veterans Preference Law

The Armorel School District is in compliance with Act 444 of 2013 by providing a veteran's preference in the areas of applications, interviewing, and hiring. For a person to qualify for a veteran's preference, the applicant must qualify for one of the status categories under A.C.A. §21-3-302 identified in the table below.

Status	Required Documentation
(1) a person honorable discharged from a tour of active duty, other than active duty for training only, with the armed forces of the United States	Form DD-214 indicating honorable discharge
(2) any person who has served honorably in the National Guard or reserve forces of the United States for period of at least six (6) years, whether the person has retired or been discharged or not.	Form DD-214 or a letter dated within the last six months from the applicant's commander indicating years of service in the National Guard or Reserve Forces as well as the applicant's current status
(3) Disabled Veteran	Form DD-214 plus: (a) service related disability-Disability letter from Veteran's Administration; or (b) non-service related disability if over the age fifty-five (55) and entitled to a pension or compensation under existing laws – letter from the veteran's physician indicating disability, dated within the last six months, and a copy of his or her birth certificate.
(4) A deceased veteran's spouse who is unmarried at the time of the application for employment and remains unmarried until the decision to hire is made.	Form DD-214 and a copy of marriage certificate and a copy of the veteran's death certificate must be attached.
(5) The spouse of a veteran whose service connected disability disqualifies him or her for the position you are applying for	Form DD-214; Disability letter from Veteran's Administration; and Copy of marriage certificate

To receive a veteran's preference, all eligible applicants must indicate the appropriate veteran status and attach all applicable documentation to the application. Additionally, the veteran applicant must be a citizen and resident of Arkansas and meet substantially equal qualifications of other applicants.

I am claiming a veteran's preference: Yes _____ No _____

I fall under one of the following categories:

- _____ 1. A veteran under age fifty-five (55)
 _____ 2. A veteran, who is over the age of fifty-five (55), disabled (it is not necessary that the disability is service-connected), and entitled to a pension or compensation under existing laws:
 _____ 3. A veteran with a service-connected disability;
 _____ 4. A deceased veteran's spouse who is unmarried at the times of application and hiring; or
 _____ 5. Spouse of a veteran who suffers from a service-connected disability that disqualifies him or her for the position you are applying for

NOTE: Failure for an applicant to indicate appropriate status on the employment application and include documentation for proof of status will result in the applicant not receiving the veteran's preference.