

**Armored School District
Job Description
Maintenance Custodian**

Title: Custodian
Qualifications: 1. Demonstrated aptitude or competence for assigned responsibilities
2. CDL
3. Such other qualifications that the Board may deem to be acceptable and appropriate
Reports To: Maintenance Supervisor
Job Goal: To provide clean, sanitary facilities and to monitor and perform regular maintenance for the school buildings to which he/she is assigned; provide student transportation as needed

General Responsibilities

- Keeps buildings and premises, including sidewalks, driveways, and play areas neat and clean at all times
- Clears walks, driveways, parking areas, and steps as needed
- Checks daily to ensure that all exit doors are open and all panic bars are working properly during the hours of building occupancy
- Sweeps and dusts classrooms and furniture daily
- Cleans corridors after school each day, and during the day when their condition requires it
- Disinfects and cleans toilets, drinking fountains, and bathroom floors daily
- Keeps grounds free from clutter
- Keeps all floors clean and attractive and in a good state of preservation
- Remains on school premises when the use of the building has been authorized and his attendance required by the supervisor
- Keeps an inventory of supplies and equipment on hand and requisitions replacements in advance so that they may be delivered in a timely manner
- Conducts an ongoing program of general maintenance, upkeep, and repair
- Moves furniture and equipment as required by the principal for various school functions
- Complies with local regulations regarding the storage and disposal of trash and waste
- Performs minor repairs
- Reports major repairs to the appropriate supervisor
- Transports students as needed
- Performs others duties as assigned

Terms of Employment: Per salary schedule