

# **OFFICIAL MINUTES OF THE BOARD OF EDUCATION ARMOREL SCHOOL DISTRICT**

The Board of Education of Armorel School District, State of Arkansas, met in regular session on July 10, 2017, at 5:30pm in the Administration Office. Vice President Scott Jowers called the meeting to order.

## **ROLL CALL**

Present: Mr. Scott Jowers, Mrs. Angela Finley, Mr. Jeff Hollingsead  
Absent: Mrs. Susan Hughes, Mr. Dale Cook

## **BUSINESS**

- 1) A motion was made by Mr. J. Hollingsead and seconded by Mrs. A. Finley to approve the minutes from the June 12, 2017 regular board meeting.  
Yeas: Mr. S. Jowers, Mrs. A. Finley, Mr. J. Hollingsead  
Nays: None  
Motion carried
- 2) A motion was made by Mr. J. Hollingsead and seconded by Mrs. A. Finley to approve the expenditures for June 1, 2017 through June 30, 2017.  
Yeas: Mr. S. Jowers, Mrs. A. Finley, Mr. J. Hollingsead  
Nays: None  
Motion carried

## **INFORMATIONAL**

Gym Lobby Expansion/Renovation Update: Keith Chun of Tate Construction

- a. Since the last board meeting, the slab has been laid and block work has begun
- b. Mr. Chun had hoped the steel erection would have started sooner than it did. It was started today, but they are about a week behind, due to weather and the holiday.
- c. By the next board meeting, they should be further along in the block work as well as more steel up. Roofing and some brick veneer could be potentially started within the next four weeks.
- d. Mr. Chun spoke about two change orders regarding electricity and water/plumbing that are needed to be made in order to move forward.

Elementary Update: Principal Joey Carr

- a. Mr. Carr was very pleased with the results of their IOWA and ACT testing results. There are areas that still need improvement but our teachers and students did a great job this past year. Armorel School District scored above the state average in every category, every grade.
- b. Elementary Student Handbooks have a few updates this year. Most changes were made to meet new law. There was an additional update that was added after the board was presented with updates. There will no longer be AIP's, and we will now have Student Success Plan's (SSP) for every child.

High School Update: Principal Teresa Lawrence

- a. McKinley Carr was recognized for rating 10<sup>th</sup> place in the National FBLA Conference recently. There were 13,000 students at the conference.

- b. E.A.S.T. students that started the Tourism Program have also been working to revitalize Eaker Air Force Base. There will be a memorial at the base.
- c. High School Handbooks also have a few updates for this year.

Technology Update: Ross Harms

- a. The Acceptable Use Policy for Technology will have a few updates. The most noticeable change will be students from grades 9-12 will be able to take their Mac Books home overnight. This will allow them to finish homework if they do not have a computer at home.
- b. Crews have been on campus pulling the Phone/Intercom cables and should be done in a few days. All of the equipment for the updates have been ordered.

Administration: Superintendent Jennifer Barbaree

- a. Our Treasurer/Bookkeeper is still out so we are utilizing Ms. Hazel Burnett from APSRC. We have some contracted support days that we are taking advantage of this week.
- b. We have had some workers come last week to patch some places on the track, which still is not to our satisfaction. Mrs. Barbaree has been in contact with the company and is working on getting him here for a meeting to discuss future action.
- c. Mrs. Lawrence and students will begin their “student designed” renovations in the high school library the week of July 10.
- d. Mrs. Barbaree will be attending the New Superintendent Conference July 12-14
- e. Student registration will be July 25-27.
- f. Open House is set for Thursday, August 10, from 6:00-7:30.
- g. August 28 is the day we are looking at for our Annual Public Meeting.

**ACTION ITEMS**

- 3) A motion was made by Mr. J. Hollingsead and seconded by Mrs. A. Finley to approve the changes to the 2017-2018 Elementary and High School Student Handbooks and adopt the Elementary and High School Handbooks.  
Yeas: Mr. S. Jowers, Mrs. A. Finley, Mr. J. Hollingsead  
Nays: None  
Motion carried
- 4) A motion was made by Mr. S. Jowers and seconded by Mr. J. Hollingsead to adopt and implement the District’s Technology Handbook and Technical Use Policy.  
Yeas: Mr. S. Jowers, Mrs. A. Finley, Mr. J. Hollingsead  
Nays: None  
Motion carried
- 5) A motion was made by Mrs. A. Finley and seconded by Mr. J. Hollingsead to approve Mrs. Barbaree’s recommendation of 2 change order purchasing by Tate General Contractors. These change orders are required to proceed with our gym lobby renovation project: \$22,200.00 to re-route and install new water lines; \$35,628.00 for new underground electrical and bring existing electrical up to code.  
Yeas: Mr. S. Jowers, Mrs. A. Finley, Mr. J. Hollingsead  
Nays: None  
Motion carried
- 6) A motion was made by Mr. S. Jowers and seconded by Mrs. A. Finley to accept and approve the Resolution of New Signers on the district’s NEAFCU Visa Credit Card. This will add Jennifer Barbaree and Brittini Johnson and remove Sally Bennett and Tiffanie Peterson.  
Yeas: Mr. S. Jowers, Mrs. A. Finley, Mr. J. Hollingsead  
Nays: None

Motion carried

7) A motion was made by Mr. S. Jowers and seconded by Mr. J. Hollingsead to adjourn.

Yeas: Mr. S. Jowers, Mrs. A. Finley, Mr. J. Hollingsead

Nays: None

Motion carried

President: \_\_\_\_\_

Secretary: \_\_\_\_\_

**OFFICIAL MINUTES OF THE BOARD OF EDUCATION  
ARMOREL SCHOOL DISTRICT**

The Board of Education of Armorel School District, State of Arkansas, met in special session on August 1, 2017, at 5:30pm in the Administration Office. Vice President Scott Jowers called the meeting to order.

**ROLL CALL**

Present: Mr. S. Jowers, Mr. J. Hollingsead, Mr. D. Cook  
Absent: Mrs. S. Hughes, Mrs. A. Finley

**ACTION ITEMS**

8) A motion was made by Mr. J. Hollingsead and seconded by Mr. S. Jowers to accept Mrs. Barbaree's recommendation to hire Jonathan Carmack as High School English Teacher.

Yeas: Mr. S. Jowers, Mr. J. Hollingsead, Mr. D. Cook

Nays: None

Motion carried

9) A motion was made by Mr. D. Cook and seconded by Mr. J. Hollingsead to accept Mrs. Barbaree's recommendation to hire Casey Rogers in our Cafeteria. This position will be contracted at 180 days, 7 hours per day.

Yeas: Mr. S. Jowers, Mr. J. Hollingsead, Mr. D. Cook

Nays: None

Motion carried

10) A motion was made by Mr. S. Jowers and seconded by Mr. J. Hollingsead to accept the recommendation of Mrs. Barbaree to conditionally accept 2 student transfers for the 2017-2018 school year. These are requests for legal transfers and were not made under the school choice act. The students will be conditionally accepted based on actual kindergarten enrollment once school starts. If a kindergarten student moves into our district and enrolls prior to September 8, 2017, the transfer of the students will be rejected and they will return to their resident district.

Yeas: Mr. S. Jowers, Mr. J. Hollingsead, Mr. D. Cook

Nays: None

Motion carried

11) A motion was made by Mr. S. Jowers and seconded by Mr. D. Cook to adjourn.

Yeas: Mr. S. Jowers, Mr. J. Hollingsead, Mr. D. Cook

Nays: None

Motion carried

President: \_\_\_\_\_

Secretary: \_\_\_\_\_

# **OFFICIAL MINUTES OF THE BOARD OF EDUCATION ARMOREL SCHOOL DISTRICT**

The Board of Education of Armored School District, State of Arkansas, met in regular session on August 14, 2017, at 5:30pm in the Administration Office. President Susan Hughes called the meeting to order.

## **ROLL CALL**

Present: Mrs. Susan Hughes, Mr. Scott Jowers, Mrs. Angela Finley, Mr. Jeff Hollingsead,  
Mr. Dale Cook  
Absent: None

## **BUSINESS**

- 12) A motion was made by Mrs. Hughes and seconded by Mr. Jowers to approve the minutes from the July 10, 2017 regular board meeting.  
Yeas: Mrs. Hughes, Mr. Jowers, Mrs. Finley, Mr. Hollingsead, Mr. Cook  
Nays: None  
Motion carried
- 13) A motion was made by Mrs. Hughes and seconded by Mr. Cook to approve the minutes from the August 1, 2017 special board meeting.  
Yeas: Mrs. Hughes, Mr. Jowers, Mrs. Finley, Mr. Hollingsead, Mr. Cook  
Nays: None  
Motion carried
- 14) A motion was made by Mr. Jowers and seconded by Mr. Cook to approve the expenditures for July 1, 2017 through July 31, 2017.  
Yeas: Mrs. Hughes, Mr. Jowers, Mrs. Finley, Mr. Hollingsead, Mr. Cook  
Nays: None  
Motion carried

## **INFORMATIONAL**

Gym Lobby Expansion/Renovation Update: Keith Chun of Tate Construction

- a. Since the last board meeting: blockwork was finished, steel work was finished, structural steel was completed, brickwork is about 25% up on the building, roof is about 90% in the dry which allows work to still be done inside if it rains, electrical has begun. Electricity is planned to be on Monday evening or Tuesday.
- b. What to expect in the next four weeks: brickwork on the building should be done, roof should be done, installation of glass should begin, HVAC/duct work should be finished, and overhead plumbing should be done.

Elementary Update: Principal Joey Carr

- a. Open House went well. 192/246 students attended.
- b. 2017-18 school year has begun and the first day was excellent.

## High School Update: Principal Teresa Lawrence

- a. 38 students are enrolled in ANC and Tech Center together, which is the largest number we have had in several years.
- b. Schedules will be finished by tomorrow.
- c. Our current enrollment is 202.

## Administration: Superintendent Jennifer Barbaree

- a. Last week's Professional Development went extremely well. Our administrators as well as teachers presented and provided beneficial learning opportunities. We were invited by Mr. Mace of Gosnell to attend an Ethics training, Thomas Pennington presenter. All school in Mississippi County attended, and it was held in Blytheville HS Auditorium. It was informational and entertaining.
- b. Telephone and intercom system – the telephones are here, we are still installing software, but they should be working soon. Some of the hardware for the intercom system is on back order, so we are without an intercom and bells at the elementary (it is not ideal, but Mr. Carr is going to make due). Our tech department is working to make sure we have bells and intercom at the high school.
- c. Track Update – waiting on a geo-technician to come look at the track.
- d. Mrs. Barbaree will be attending Superintendent co-op meeting Wednesday, Aug. 16.
- e. District Public Meeting (Report to Public and Title I meetings) August 28 5:30-7:00.
- f. Mrs. Barbaree discussed the ASBA conference, held in December with board members. She asked them to let her know if they were interested in applying for our EAST students to present under the "Student Achievement" category. Applications are due October 20.
- g. Mrs. Barbaree met with Marshall and has spoken with the assessor. We are trying to figure out why there is a drop in our assessment or if the assessment given for last year was incorrect.

## **ACTION ITEMS**

- 15) A motion was made by Mrs. Finley and seconded by Mr. Cook to approve the Election Resolution, allowing Early and Absentee Voting only for our school board election.  
Yeas: Mrs. Hughes, Mr. Jowers, Mrs. Finley, Mr. Hollingsead, Mr. Cook  
Nays: None  
Motion carried
- 16) A motion was made by Mr. Hollingsead and seconded by Mrs. Finley to accept the recommendation of service contracts for the cafeteria as follows:
  - a. Turner Holdings, LLC with the escalator price for milk/juice
  - b. Sysco Memphis, LLC for the breadYeas: Mrs. Hughes, Mr. Jowers, Mrs. Finley, Mr. Hollingsead, Mr. Cook  
Nays: None  
Motion carried
- 17) A motion was made by Mrs. Hughes and seconded by Mr. Cook to appoint Karin Davis as District Treasurer and Jennifer Barbaree as Ex-Officio Financial Secretary.  
Yeas: Mrs. Hughes, Mr. Jowers, Mrs. Finley, Mr. Hollingsead, Mr. Cook  
Nays: None  
Motion carried
- 18) A motion was made by Mr. S. Jowers and seconded by Mrs. A. Finley to accept the 2016-17 Legislative Audit Review.  
Yeas: Mrs. Hughes, Mr. Jowers, Mrs. Finley, Mr. Hollingsead, Mr. Cook  
Nays: None  
Motion carried

**\*\*Everyone was asked to leave the meeting, except all board members and Superintendent Barbaree, for executive session at 6:00pm. All were allowed back in the meeting at 6:18pm. No decisions were made during executive session. \*\***

- 19) A motion was made by Mrs. Hughes and seconded by Mr. Cook to adjourn.  
Yeas: Mrs. Hughes, Mr. Jowers, Mrs. Finley, Mr. Hollingsead, Mr. Cook  
Nays: None  
Motion carried

President: \_\_\_\_\_

Secretary: \_\_\_\_\_

**OFFICIAL MINUTES OF THE BOARD OF EDUCATION  
ARMOREL SCHOOL DISTRICT**

The Board of Education of Armorel School District, State of Arkansas, met in a special session on August 28, 2017, at 5:30pm in the Administration Office. Vice President Scott Jowers called the meeting to order.

**ROLL CALL**

Present: Mr. Scott Jowers, Mrs. Angela Finley, Mr. Jeff Hollingsead, Mr. Dale Cook  
Absent: Mrs. Susan Hughes

**INFORMATIONAL**

Administration: Superintendent Jennifer Barbaree

- a. Superintendent Barbaree gave the Annual Report to the Public. Slideshow was presented.
- b. Mrs. Barbaree gave the board copies of logos and floor color samples for the gym lobby floor design. After discussing color and logo options, Mrs. Barbaree asked the board to have ideas before the September board meeting in order to approve the desired gym logo.

**ACTION ITEMS**

20) A motion was made by Mr. Hollingsead and seconded by Mr. Jowers to approve the district's Employee Health Insurance Contribution of \$158.00 per month.  
Yeas: Mr. Jowers, Mrs. Finley, Mr. Hollingsead, Mr. Cook  
Nays: None  
Motion carried

21) A motion was made by Mr. Jowers and seconded by Mr. Hollingsead to adjourn.  
Yeas: Mr. Jowers, Mrs. Finley, Mr. Hollingsead, Mr. Cook  
Nays: None  
Motion carried

President: \_\_\_\_\_

Secretary: \_\_\_\_\_



# OFFICIAL MINUTES OF THE BOARD OF EDUCATION ARMOREL SCHOOL DISTRICT

The Board of Education of Armorel School District, State of Arkansas, met in regular session on September 11, 2017, at 5:30pm in the Administration Office. President Susan Hughes called the meeting to order.

## ROLL CALL

Present: Mrs. Susan Hughes, Mr. Scott Jowers, Mrs. Angela Finley, Mr. Jeff Hollingsead, and Mr. Dale Cook  
Absent: None

## BUSINESS

- 22) A motion was made by Mrs. Hughes and seconded by Mr. Jowers to approve the minutes from the August 14, 2017 regular board meeting.  
Yeas: Mrs. Hughes, Mr. Jowers, Mrs. Finley, Mr. Hollingsead, Mr. Cook  
Nays: None  
Motion carried
- 23) A motion was made by Mrs. Hughes and seconded by Mr. Cook to approve the minutes from the August 28, 2017 special board meeting.  
Yeas: Mrs. Hughes, Mr. Jowers, Mrs. Finley, Mr. Hollingsead, Mr. Cook  
Nays: None  
Motion carried
- 24) A motion was made by Mr. Jowers and seconded by Mr. Cook to approve the expenditures for August 1, 2017 through August 31, 2017.  
Yeas: Mrs. Hughes, Mr. Jowers, Mrs. Finley, Mr. Hollingsead, Mr. Cook  
Nays: None  
Motion carried

## INFORMATIONAL

E.A.S.T. presentation by Seth Follmer, Abigail Kennedy, Grayson Seibert, Mrs. Hopper, and Mrs. Bell for Emma Haskins. The students gave the same presentation they will be giving September 12, 2017 at the E.A.S.T. annual board meeting in Little Rock.

### **Gym Lobby Expansion/Renovation Update: Keith Chun of Tate Construction**

- c. Since the last board meeting: masonry has started on the outside wall, glasswork is 60-70% complete, ceilings tiles have begun to go up, 90% of wall tiles are up in the bathrooms, and 50% of the painting is complete
- d. By the next board meeting: Outside wall panels should be started next week, floor tiles will start going down tomorrow, and cabinets are expected to be started next week

### **Elementary Update: Principal Joey Carr**

- c. Parent/Teacher Conferences will be Tuesday and Thursday of this week, from 3:30-6:30
- d. Teachers have been meeting in their collaborative teams
- e. Professional Development is scheduled for this Friday. Elementary teachers will be working on their first assessments in Classworks.

### **High School Update: Superintendent Jennifer Barbaree for Teresa Lawrence**

- d. High school is having a book fair this week. Mrs. Harrah has everything set up in the high school library.

**Administration: Superintendent Jennifer Barbaree**

- c. Mrs. Barbaree updated the board on the required number of hours and how many they each have so far this year. She also presented a few conference dates for them to look over.
- d. Mr. Dale Cook will be resigning from the board of directors, effective October 10, 2017. The board will need to appoint a patron for his zone. The appointment will be until his term is up in 2020.
- e. Mrs. Barbaree has been working on our district budget. She has concerns regarding the large drop in total assessment value for the school district. County Assessor stated the assessment given last year was incorrect, causing a \$86,174,253 decrease in one year. We are waiting on an amendment, and we are a little behind schedule for our budget. We received an uncertified amendment today. We will hold a special board meeting prior to October 1 to approve our budget.

**ACTION ITEMS**

- 25) A motion was made by Mrs. Finley and seconded by Mr. Cook to approve the 2017-2018 ACSIP Statement of Assurances.  
Yeas: Mrs. Hughes, Mr. Jowers, Mrs. Finley, Mr. Hollingsead, Mr. Cook  
Nays: None  
Motion carried
- 26) A motion was made by Mr. Cook and seconded by Mrs. Finley to approve the continued student insurance carrier with Dwight Jones Agency – Premium Plan for \$3,364.34.  
Yeas: Mrs. Hughes, Mr. Jowers, Mrs. Finley, Mr. Hollingsead, Mr. Cook  
Nays: None  
Motion carried
- 27) A motion was made by Mr. Jowers and seconded by Mr. Hollingsead to approve the purchase of 30 MacBook Airs for the 7th grade class, in the amount of \$33,396.00.  
Yeas: Mrs. Hughes, Mr. Jowers, Mrs. Finley, Mr. Hollingsead, Mr. Cook  
Nays: None  
Motion carried
- 28) A motion was made by Mr. Jowers and seconded by Mr. Hollingsead to adjourn.  
Yeas: Mrs. Hughes, Mr. Jowers, Mrs. Finley, Mr. Hollingsead, Mr. Cook  
Nays: None  
Motion carried

President: \_\_\_\_\_

Secretary: \_\_\_\_\_

**OFFICIAL MINUTES OF THE BOARD OF EDUCATION  
ARMOREL SCHOOL DISTRICT**

The Board of Education of Armorel School District, State of Arkansas, met in special session on September 21, 2017, at 5:30pm in the Administration Office. Vice President Scott Jowers called the meeting to order.

**ROLL CALL**

Present: Mr. Scott Jowers, Mr. Jeff Hollingsead, Mr. Dale Cook  
Absent: Mrs. Susan Hughes, Mrs. Angela Finley

**ACTION ITEMS**

- 29) A motion was made by Mr. Jowers and seconded by Mr. Hollingsead to approve the 2017-2018 District Budget.  
Yeas: Mr. Jowers, Mr. Hollingsead, Mr. Cook  
Nays: None  
Motion carried
- 30) A motion was made by Mr. Hollingsead and seconded by Mr. Cook to adjourn.  
Yeas: Mr. Jowers, Mr. Hollingsead, Mr. Cook  
Nays: None  
Motion carried

President: \_\_\_\_\_

Secretary: \_\_\_\_\_