

Task Report

The Task Report gives detailed information for all tasks including the assigned team member and target date for completion.

October 24, 2016

ARMOREL HIGH SCHOOL 50255000027

School Success Indicators

Key Objectives are shown in **RED**.

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Tasks Included in the Plan (13)

Objective		Task	Frequency	Assigned	Due Date	Completed
ID01	1	Meet with ARSBA representative		Teresa Lawrence	09/30/2015	
<i>comments:</i>						
ID07	1	Meet with leadership team to discuss days that they are available.		Teresa Lawrence	09/30/2015	10/09/2015
<i>comments: The team met and agreed to meet once every other week for lunch and after school on the second and fourth Wednesday of each month.</i>						
ID07	2	Create a calendar listing the dates that the leadership team will meet.		Teresa Lawrence	10/02/2015	10/09/2015
<i>comments: The leadership team decided to meet at lunch or after school on the second and fourth Wednesday of each month.</i>						
IF02	2	Feedback to and discussions with teachers after observations and walkthroughs based on implementation of learning targets.		Teresa Lawrence	12/04/2015	
<i>comments: Continuous feedback is important to helping teachers stay track. Informal observations are conducted once a month for all teachers. Classroom walkthroughs are also conducted on a weekly basis. Feedback is provided after each observation through bloom bird and one on one conversations.</i>						
IF06	1	observations will be recorded in bloomboard	four times a year	Teresa Lawrence	12/14/2015	
<i>comments: Teachers reference their PGP on a regular basis. PGP plans will be reviewed again At our May PLC meeting and new plans will be created then.</i>						
IF02	1	Provide professional development throughout the year relating to learning targets -how to create and implement them.		Teresa Lawrence	12/18/2015	03/03/2016
<i>comments: The teachers would like to meet after school on a regular basis- twice a month to collaborate with team members on writing effective learning targets. Each instructional team has met at least four times to review lesson plans. We looked at the learning target, discussed the purpose of each lesson, and what a good performance of understanding looks like to determine if students have demonstrated the intended learning.</i>						
IH01	2	Monitor the progress of students that are potentially failing classes and will need credit recovery.		Teresa Lawrence	12/18/2015	
<i>comments: Grades from teachers will need to be accessible.</i>						

IIA01	1	Periodic meetings with teachers to review curriculum maps, assessments modules, and lesson plans.	three times a year	Teresa Lawrence	02/26/2016	
<i>comments:</i>						
IH01	1	Hire an Response to Interventionist.		Teresa Lawrence	03/31/2016	
<i>comments:</i>						
ID01	2	a copy of the governance policy, meeting agendas, minutes of the meetings,		Teresa Lawrence	04/11/2016	
<i>comments: The leadership teams, both teacher and student teams meet on a regular basis, but the district does not have a governance policy in place.</i>						
IIIA01	1	Lesson plans with learning target and performance of understanding, classroom assessments, grades, and TLI documents will be analyzed.	monthly	Teresa Lawrence	05/20/2016	
<i>comments:</i>						
IID02	1	TLI data, lesson plans, Learning Targets, and Performance of understanding will be analyzed to determine adjustments needed to teaching.	three times a year	Teresa Lawrence	05/20/2016	03/18/2016
<i>comments: The schedule has been rearranged to meet with teachers to discuss test results. TLE tests are given each quarter with the last test occurring in May. Next years schedule has embedded time for teacher meetings to discuss TLI data, classwork, classroom testing data, grades, RTI progress, and changes needed to instruction.</i>						
IID02	2	Teachers will have a PLC period in addition to their regular planning. During this time we will meet to review lesson plans, Learning Targets, Performances of Understanding, grades, TLI data, class work, and classroom assessments.		Teresa Lawrence	09/23/2016	
<i>comments:</i>						